HOW TO CREATE A SEPARATE LOCAL ADMIN ACCOUNT ON A MAC



A SIMPLE GUIDE BY









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In a previous guide we showed you how to change a Windows user from an Administrator account to a standard user.

This time we show you how to do it manually on a Mac.

Cyber Essentials requires all accounts used for day to day activities to be standard level accounts. This is to limit the access that a bad actor or malware would have on your device if it was compromised.

For better protection, standard user should be setup on personal devices as well as business owned ones.









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HOW TO - STEP BY STEP

Open System Settings.



II

T

Open Users & Groups.





We can see here the Jeff Bridges user is an admin. We will create a separate admin for him to use for admin tasks.





III

Click Add User.





Change the user type from standard to administrator.





Enter the admin username - localadmin in this case.





VII

Click on account name and it will auto fill the name.



VIII

Enter a strong password.

Control Centr New U	ser	Admini	strator 🗘	
Desktop & Do	me	1	ocaladmin	
Displays Screen Saver Spotlight	nt Name I be used as the name for your older.		ocaladmin	
Wallpaper Passwo	ord		Required	
Notifications Passwoi Sound X Enter field bia Focus X Continue Screen Time X Continue X Not field X Not field	rd Requirements ain at least one number and or r a password that is four chara- nk. ain at least one non-alphanum $>_{r}.?!$ ain at least 8 characters. have two consecutive or three s	Pas ne alphabetic character, cters or more or leave the pa eric character, such as ''!@# sequential characters.	sword ssword \$^&*+=`	Add User
Lock Screen Verify			Verify	Edit
Touch ID & Passwer (recommendation	ord Hint nended)	Pas	sword Hint	?
Internet Acco		Cancel	reate User	



Re enter the same strong password.





IX

Click here.





Click Create User.



XII Click on the little i next to the user you want to make into a standard user.

If it is your account you are wanting to make a standard user then you will need to log into the new admin account you created as you can't change your own permissions





Toggle the 'Allow this user to administer the computer' to off.











Click OK on the prompt and then restart the Mac.



Congratulations, you've done it!

Now that the main user is a standard one, whenever they get a prompt to do an admin task they will just need to fill in the username and password of the new admin account that was created.



We hope you found our guide helpful.

If you need any further help, get in touch!

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